

IndoAustay Ltd. a not-for-profit volunteer-operated public company
limited by guarantee of AIA of Victoria and AIA of NSW

Adult Immersion Course: 1st - 14th July 2018 []
& 6th - 19th January 2019 []

Please tick in brackets above your choice of course dates

APPLICATION FORM 2018/19

ACN 134 389 129

P.O. Box 527

Carlton South

Victoria - 3053

immersion@aiav.org.au

www.aiav.org.au

Personal Details

Name and Passport Details (Attach a photocopy of your passport with your application)

Surname/Family Name:

Given Names:

Gender M /F :

Date of Birth:

Place of Birth:

Nationality:

Passport Number:

Passport Date of Issue:

Attach a photocopy with your application.

Passport Date of Expiry:

**Your passport must be valid until at least the end of
January 2018 (July course) or July 2019 (January course)**

Contact Details of Applicant

Home Telephone:

Mobile Telephone:

Email:

(This email is used for applicant correspondence)

Residential Address:

Postal Address (if different from above):

Application must be received by 3rd April (July course) or 3rd October (January course), 2018

Emergency Contacts

Emergency Contact

Name and Surname:

Relationship:

Email Address:

Home Telephone:

Mobile Telephone:

Address:

Medical Contact

Doctor's Name:

Telephone:

Email Address:

Address:

Educational Details

Educational Details

Total number of years of Indonesian study (if any):

Outline any other relevant aspects of your Indonesian language experience:

Outline any experience you have had travelling in Indonesia, or elsewhere in Asia:

Indicate if you have any proficiency in any other language and to what level:

Statement of Purpose

Please explain why you are applying for IndoAustay's Adult Immersion Course in Indonesia. Include what you expect to gain from this Course and any relevant areas that are of particular interest. Where possible, this information will be used to tailor the Immersion Course syllabus to reflect the interests of participants.

Signature:

Date:

Travel and Insurance

Travel and Insurance

Participants must arrange their own travel to and from the Immersion destination, ensuring that they are present for the duration of the Immersion Course. Specifically, participants should arrive in Bandung by Sunday 1st July 2018 or Sunday 6th January 2018, and depart respectively no earlier than Saturday 14th July 2018, or Saturday 19th January 2019. Participants should provide IndoAustay with full details of their travel arrangements as soon as possible.

IndoAustay will arrange travel and health insurance for all participants as a part of its group travel insurance policy; however individual participants are able to make their own additional or alternative insurance arrangements.

IndoAustay is not liable for personal loss, injury, theft, damage, travel cancellations or medical conditions and emergencies affecting Immersion Course participants. These are the responsibility of individual participants, who are advised to obtain and take with them a copy of their insurance policy and any other relevant documentation. While routine medical care is available in all major Indonesian cities, emergency care in rural and remote areas can be inadequate, so insurance with coverage for medical repatriation is required. IndoAustay will arrange a travel insurance policy which includes a health component. This is probably all the insurance that most participants will require and the IndoAustay Immersion Course Coordinator will have effective proof of cover.

However, if you see the need for additional travel insurance to cover an existing health condition or extenuating circumstances IndoAustay should be informed from the outset of such additional or alternative cover as well as your insurance arrangements on return to Australia, since it is IndoAustay that may be required to facilitate treatment in Indonesia or early repatriation to Australia etc. For this reason, the necessity of obtaining and carrying to Indonesia any necessary insurance cards and contact telephone numbers identifying this cover is acknowledged by the participant.

If you plan to have additional insurance arrangements whilst in Indonesia please list the following details:

(if not already known, details must be provided before the Cross-Cultural Information Afternoon respectively on Sunday 3rd June or Sunday 11th November 2018)

Insurer: Policy Type: Policy No.

Prior to my departure from, and my return to, Australia my health and medical insurance is with:

Medicare: Policy Type: Policy No.

Private Health Fund: Policy Type: Policy No.

Name of Applicant

Signed Date: DD / MM / YYYY

Health and Wellbeing Statement

All information is treated with the strictest confidentiality.

IndoAustay, its affiliates in Indonesia and their officers and staff will not be responsible for any adverse health condition or any matters concerning your personal security or safety that may occur during your stay in Indonesia and travel to and from Australia. Travel insurance cover risks invalidation for treatment of diseases for which there was a failure to undertake vaccination recommended by travel medicine experts for Indonesia.

It is **your** responsibility to determine that cover is adequate for your requirements and to take out additional cover if required.

In the event of a medical emergency arising while you are in Indonesia, it is **imperative** that the contact person allocated to you, and by extension, the Immersion Course Coordinators, can provide accurate information to local medical authorities on medications currently prescribed or previous medical history involving serious illness. For this reason we require all applicants to provide complete and accurate details of the following:

1. Any past medical or psychological conditions for which you required hospitalization, long-term treatment or prescribed medication:

2. Any current medical or psychological conditions for which you are taking prescribed medication and for what purpose have they been prescribed:

3. Please list any prescribed medications that you envisage using during the Immersion Course and what they are for:

4. Any known allergies (including allergies to certain foodstuffs or their ingredients and to prescribed medications) or metabolic difficulties and deficiencies due to any cause (including anorexia, bulimia):

5. Any other current medical or psychological conditions that you consider may affect your participation in the Immersion Course in any way (please explain your medical or emotional circumstances on a separate sheet if necessary).

6. Are there any other things that are important to you or which can make you feel uncomfortable ?

Health and Wellbeing Statement

All information is treated with the strictest confidentiality.

I undertake to receive appropriate vaccinations for travel to and in Indonesia and to have them noted by the administering doctor in a vaccination record booklet given to me by IndoAustay. Furthermore, I declare that the above information is accurate and complete at the time of my application and I will inform the Immersion Course Coordinators if my circumstances change during the period that I will be in Indonesia. I acknowledge that IndoAustay will not take any responsibility for my personal health, safety or security during my stay in Indonesia or travel to or from there. I agree that the release of all or any part of this information to Indonesian medical authorities will be at the discretion of IndoAustay but that otherwise all information provided will remain confidential.

Signature of applicant: Date: DD / MM / YYYY

Financial Guarantee

Financial Guarantee

I, state that I have sufficient funds to cover expenses beyond those costs met on my behalf by the fee to be paid to IndoAustay Ltd for the duration of my participation in the Immersion Course in Indonesia.

Applicant's Signature:

Date: DD / MM / YYYY

Acknowledgement

Acknowledgement by applicant, please read and sign each page.

- 1) I declare that the information contained in this application is complete and accurate to the best of my knowledge.
- 2) I have read and understood the information provided concerning the IndoAustay Ltd Immersion Course and am willing to participate in the Immersion Course on this basis, fully supporting the aim of the Australian Indonesian Association of Victoria Inc (AIAV) and the Australia Indonesia Association of New South Wales (AIANSW): to foster and promote friendship, understanding and good relations between the peoples of Indonesia and Australia.
- 3) I acknowledge that my participation in the IndoAustay Immersion Course requires me to have informed myself of all matters relevant to travelling overseas and to Indonesia in particular, not only with any information provided by IndoAustay and its affiliates, but also by consulting Australian Government websites including www.smarttraveller.gov.au. I acknowledge therefore that I have informed myself of the potential risks involved in participating in the IndoAustay Immersion Course in Indonesia, that I comprehend the nature and extent of the risks, and that I accept voluntarily those risks.
- 4). I authorize, IndoAustay and its Indonesian affiliates, their employees or individuals designated by them, including members of the host family and staff of the host institution to which I am allocated, to act for me in any emergency, accident or illness and I agree that such persons will not incur any liability for any actions or failure to act. This is based on the understanding that it is my responsibility to have medical and hospital insurance in a travel policy covering my stay in Indonesia, as well as suitable cover upon return to Australia for treatment of any condition I have contracted or accident I have experienced while in Indonesia.
- 5) I acknowledge that, while participating in the IndoAustay Immersion Course, I am responsible at all times for my own safety, and further acknowledge that neither IndoAustay Ltd nor its Members, the AIAV and AIANSW, or their affiliates, members, employees and agents will be liable for any claims whatsoever resulting from my participation in its Immersion Course in Indonesia.
- 6) I agree to the terms of payment and, in the event of acceptance of my application, to the **non-refundability** of my deposit and to the forfeiture of the Course fee if I withdraw from the Immersion Course.

Signature of applicant: Date: DD / MM / YYYY

Acknowledgement (continued)

Acknowledgement by applicant, please read and sign each page.

7) I accept that IndoAustay is entitled to terminate early the Immersion Course in Indonesia if it determines that it is dangerous for participants to remain in Indonesia (e.g. owing to threat of terrorism, weather conditions, natural disasters or otherwise), or for any other reasons beyond the control of IndoAustay, its affiliates and participating host institutions. I accept that, if the IndoAustay Immersion Course is terminated after the date of arrival in Indonesia, no refund of money will be provided for fees paid and costs incurred.

8) I agree that IndoAustay and its Indonesian affiliates, have the right to expel me from the Immersion Course for any behaviour they deem detrimental to the Course, the host family, host institution or to me, at any time following my departure from Australia, and that there should be no consequential refund of Course fees. I acknowledge further that they have no responsibility to defray additional charges in the circumstances of such expulsion or premature withdrawal from the Course and that if I absent myself from homestay arrangements or host institution attendance without prior agreement from those hosts and coordinators, I may be deemed by them and IndoAustay as having left the Immersion Course voluntarily. I agree that I will not be visited by family members or other persons, including from overseas, except with the prior approval of IndoAustay and its affiliates.

9) I agree that I will have adequate funds with me during my stay in Indonesia to cover my personal needs including payment of lunches of which I do not partake at my homestay, for excess baggage and airline ticketing changes I may wish or be compelled to make, and for dentistry, eyeglasses or chronic or other ailments not covered by my medical insurance.

10) I agree to travel each day from my host family to the host institution and back by whatever means is proposed by the Immersion Course coordinators (whether by foot, private or public transport) and will endeavour to attend all sessions, except when exemption has been agreed on.

11) During my stay in Indonesia, I agree to abide by its laws and the condition of my visa and, to live as a member of my host family and behave appropriately at my host institution, according to their rules.

During the period of my stay with the host family, this includes:

1. refraining from sexual activity, smoking, drinking alcohol and taking other drugs,
2. never arriving at the host home or institution in an inebriated or drug-affected condition,
3. never driving a motor vehicle (including motor-bicycle or -scooter),
4. refraining from borrowing money from the host family or any other person or organization during the Course,
5. not allowing any member of the host family to pay any person or organization any amounts owing by me.

All of the above are grounds for immediate expulsion from the Immersion Course.

Signature of applicant: Date: DD / MM / YYYY

Acknowledgement (continued)

Acknowledgement by applicant, please read and sign each page.

Not limited to the foregoing, I make the following commitments...

- A. I hereby release and discharge AIAV and AIANSW, IndoAustay and its affiliates, and my host family and host institution from any claim, demand, cause of action, expense or liability whatsoever, including without limitation any claim, damage, expense or liability arising from any loss, damage, loss of profits, accident, injury, illness or other consequence, event or loss whether directly caused or contributed to, by or any way arising out of, my participation or agreement to participate in the Immersion Course, whether within or beyond the control of IndoAustay and its affiliates, and further, arising from any negligence, act or omission of IndoAustay and its affiliates.
- B. I hereby indemnify and hold harmless IndoAustay and its affiliates from any claim, demand, expense or liability whatsoever, including without limitation, any claim, demand, expense or liability arising from any negligence, default, tort, contract or breach of any negligence, default, contract arising out of the breach of, or failure to comply with, this Acknowledgement, IndoAustay's and its affiliates' rules or directions or instructions given to me by IndoAustay and its affiliates, including without limitation arising from any negligence, act or omission of IndoAustay and its affiliates.
- C. I understand IndoAustay and its affiliates reserve the right to change or alter Immersion Course arrangements at their absolute discretion.
- D. I understand and agree that participation in the Immersion Course does not guarantee any credit, graduation or diploma from an Indonesian educational institution.
- E. I shall pay promptly all medical expenses incurred during the Immersion Course. Insurance claims made in respect of medical expenses may only be made after I have made such payment. I agree to reimburse promptly IndoAustay and its affiliates for any medical expenses incurred by them on my behalf, although neither IndoAustay nor its affiliates shall have an obligation to make such expenditure.
- F. I understand the Immersion Course fee does not include payment for passports, vaccinations and other pre-departure medical consultations as well as day-to-day incidental or emergency expenses from the time of departure from, and return to my port of Australian departure and acknowledge my responsibility for arranging and paying for such items.
- G. I agree that I am responsible for the cost of any early return to Australia or other place of origin.
- H. I accept that the responsibilities of IndoAustay and its affiliates are limited to the organization and delivery of host a institution and homestay from my availability there on the official dates of the Immersion Course and that neither IndoAustay nor its affiliates are liable to me in any way prior to and after those times on those dates.
- I. This declaration is governed by, and must be construed in accordance with, the laws of the State of Victoria, Australia.
- J. I submit irrevocably and unconditionally to the non-exclusive jurisdiction of the State of Victoria and any courts which have jurisdiction to hear appeals from any of those courts. I waive any rights to object to any proceeding being brought in those courts.

I have read and signed where indicated on the application form, fee sheet and this declaration and understand and agree to all relevant matters contained therein.

Signature of Applicant

Date: DD / MM / YYYY

Name of Applicant